



TERMS & CONDITIONS FOR ALL NURSING AND SUNDRY APPOINTMENTS

- All medical services must be paid in full at the time of booking unless there is a credit account agreed. All credit account bookings must be accompanied by an official purchase order.
- Payment to be made by debit card (free) or credit card (£2.50 admin fee) at time of booking by phone - or by cash or cheque with guarantee card for bookings made in person at PHC House. All bookings made using company cheques without a guarantee card will require a period of 10 working days to elapse before the appointment in order for the cheque to clear the banking system.
- The fee for the medical is non refundable should the candidate fail to attend or if the appointment is cancelled within 48 hours (working days only) of the appointment – for the avoidance of doubt this means an appointment at 1.30pm on a Tuesday must be cancelled prior to 1.30pm on the Friday before. This includes cancellation or non attendances for any reasons including sickness.
- Appointments may be changed or cancelled at any time prior to this 48 hour period.
- Should an appointment be cancelled by PHC Ltd for any reason then a full refund will be made available or the appointment will be rebooked at a mutually agreeable time.
- All fees are subject to the Standard Rate VAT prevailing at the date of service delivery.
- A fully receipted service invoice will be issued at the time of the appointment and can be collected from PHC House